

# Information on data processing

## Responsible office

HereLocation  
Inge Brendler  
Koblenzer Str. 65  
D - 53179 Bonn  
Tel. : +49 159 - 03084491

## Purpose of the data collection, processing or use

The purpose is based on the service contract existing between the parties (this corresponds to the offer booked by the client) for the provision of relocation services.

## Recipients or categories of recipients to whom the personal data is disclosed

Data will be shared with the following individuals/institutions as necessary to provide services: Freelancers (consultants), private landlords, estate agents, housing administrators, city councils, immigration authorities, embassies, driving license offices, driving schools, kindergartens, schools, translation agencies.

Personal data will not be transferred outside the EU or EEA.

## Legal basis for processing

The processing of personal data is based on Art. 6(1)(b) of the General Data Protection Regulation (DSGVO).

## Retention and deletion of data

As a matter of principle, we delete data when the purpose for which the data was collected has ceased to exist, e.g. after the completion of an order, provided that no statutory retention obligations prevent deletion.

## Right of access, rectification, erasure and restriction of processing

You have the right to obtain information about your personal data stored by us at any time. Likewise, you have the right to correct, block or delete your personal data.

You can make changes or revoke consent to the processing of your personal data at any time with effect for the future by notifying us accordingly.

## Provision of personal data

In order to fulfill the order, you are obliged to provide personal data to the extent necessary for the fulfillment of the order. Otherwise, we may not be able to fulfill your order.

## Right of complaint

You have the right to complain to a supervisory authority. As a rule, you should contact the supervisory authority of your usual place of residence or workplace (Art. 77 DSGVO).